

OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

Special Meeting Minutes

Tuesday, June 8, 2021

The Procurement Policy and Compliance Monitoring Board met in public session on **Tuesday, June 8, 2021** via telephone conference.

*** Recording began ***

Karla Schreiber, Chairperson called the meeting to order at **10:03 a.m.**

Roll Call

Springfield:

Pam Blackorby – Present

Tad Huskey- Present

Lisa Kaigh – Absent

Chicago:

Karla Schreiber – Present

Jessica O’Leary – Present

Other Staff:

Eileen Baumstark-Pratt – Present

Kathy Tedesco – Present

Jay Wagner-Present

Review of Minutes for Meeting

Review of Minutes from regular board meeting held on June 2, 2021.

Karla Schreiber, Chairperson ask the Board if there were any comments, questions of concerns regarding the minutes of the meeting held on June 2, 2021.

No comments regarding or corrections to these minutes were received from the Board.

Karla Schreiber called for a motion for the June 2, 2021 minutes to be approved. Pam Blackorby so moved and Tad Huskey seconded the motion. The minutes were approved.

Old Business

At this time, Karla Schreiber informed the Board that they would adjourn into closed session pursuant to section 2(c)(8) of the Open Meetings Act to discuss the redaction of minutes previously approved by the Board in May 2021, for reasons related to security procedures and the use of personnel and equipment to respond to an actual, threatened, or reasonably potential danger to the safety of the public and public property.

Karla Schreiber called for a motion for the Board to go into closed session. Pam Blackorby so moved and Tad Huskey seconded the motion. The motion was approved and the Board adjourned to closed session at 10:09 a.m.

Recording paused

The Board rejoined the open session at 10:16 a.m.

Recording resumed

Karla Schreiber called for a vote to approve redacted minutes for the PPCMB meetings held on May 7, May 10, May 13 and May 14, 2021.

Karla Schreiber called for a motion for the Board to approve the redacted minutes. Pam Blackorby so moved and Tad Huskey seconded the motion.

Role call:

Karla Schreiber yes

Tad Huskey yes

Lisa Kaigh yes

Jessica O'Leary yes

Pam Blackorby yes

The motion was approved.

New Business

FY 21, FY22, FY23 Dell Purchase of Microsoft 365

Eileen Baumstark Pratt, Acting SPO announced the Chief Technology Officer submitted a request to purchase Microsoft Office Suite 365 thru Dell. Microsoft Office 365 suite features a comprehensive range of tools designed to make enterprise users more productive. Some of the features include web scheduler, SharePoint and custom styles for documents. It also offers Word, Excel, PowerPoint, Outlook and Publisher.

We will be preparing a purchase order under the Master Contract with Dell for three (3) years beginning June 2021 and continuing until March 31, 2024 in the amount of \$163,812.00.

No comments were received from the board on this purchase.

No **Public Comments** were received.

Karla Schreiber called for a motion to adjourn the meeting.

Pam Blackorby so moved and Tad Huskey seconded the motion. The motion was approved.

Meeting was adjourned at **10:19 a.m.**

Recording ended